



## *Block Party Registration*

### **Welcome to National Night Out 2012!**

It's America's Night Out Against Crime! This is the 29th annual National Night Out, a crime and drug prevention event sponsored by the National Association of Town Watch. Mark your calendars and plan to participate this year on: ***Tuesday, August 7, 2012***

West Valley City residents have been participating in National Night Out since its creation. More than 35 events were held in the City in 2011. Groups that register with the City will potentially have visits from Police, Fire, and City Councilmembers. They will also be placed in a drawing to potentially have visits made by McGruff the Crime Dog and the National Night Out Knight. Last year's block parties produced a wide range of creativity ranging from simple neighborhood meetings to large neighborhood dinners with live entertainment. Some groups choose to close a neighborhood street while others hold events at City parks or in a neighbor's yard. It does not require a large amount of money to make an event a success; many groups have pot-luck events where everyone in the neighborhood brings a favorite dish to share.

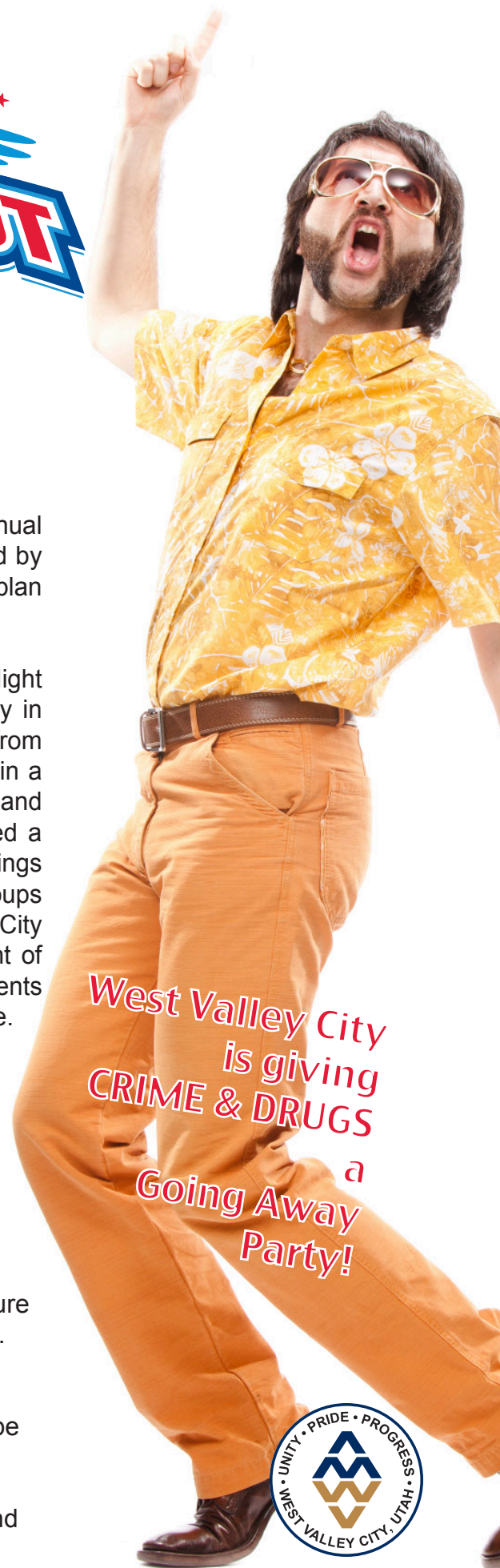
**Please plan to participate in 2012  
Together, we can make a difference!**

Start planning early:

- Organize a neighborhood block party committee.
- If you are asking for City assistance, please complete and return the ENTIRE packet, **DUE JULY 19**.
- Decide if you will be closing a street and submit a street closure request form, **DUE JULY 26** (July 19 if asking for assistance).
- Complete the event registration form, **DUE JULY 26** (July 19 if asking for assistance).
- Invite your neighbors (reminder cards and door hangers will be available in limited quantities).

Post your National Night Out banner (limited quantities for registered groups) on August 1 to remind your neighbors to attend your event on August 7.

*West Valley City  
is giving  
CRIME & DRUGS  
a  
Going Away  
Party!*



# Block Party Assistance

**DUE JULY 19**

Neighborhood association name: \_\_\_\_\_

Event date: ☐ Tuesday, August 7 ☐ Other \_\_\_\_\_

Expected attendance: \_\_\_\_\_ Number of homes invited: \_\_\_\_\_

Exact event address: \_\_\_\_\_

Address is: ☐ City Park ☐ Private Residence  
☐ Street ☐ Other \_\_\_\_\_

Sometimes donations will enable the City to help provide hot dogs, buns, potato chips, and bottled water to neighborhood events. Unfortunately, there are not enough resources to supply these items to every group planning events in the City. If you would like the City to help provide these items for your event, please answer the questions below and return this form along with your **ENTIRE** registration packet to the Public Relations & Neighborhood Services Office before Thursday, July 19. Recipients will be notified after July 26.

1. Why does your neighborhood participate in National Night Out?
2. How does National Night Out make a difference in your neighborhood?
3. How does National Night Out help to strengthen your relationship with the West Valley City Police Department?
4. How do you outreach to every resident in your neighborhood?
5. How do you celebrate and include the rich diversity of your neighborhood in your National Night Out event?
6. How will receiving these items help to make your event a success?
7. If you do not receive these items, will your neighborhood event still take place?
8. Requested Items (quantities):

Hot dogs & Buns \_\_\_\_\_ Potato Chips \_\_\_\_\_ 8oz. Bottled Water \_\_\_\_\_

**Please attach a TYPED sheet with your answers.**



## RETURN COMPLETED REGISTRATION FORMS TO:

West Valley City Public Relations & Neighborhood Services Office  
3600 Constitution Boulevard | West Valley City, UT 84119  
Fax: (801) 955-3604 | Email: [craig.thomas@wvc-ut.gov](mailto:craig.thomas@wvc-ut.gov) or [neighborhoods@wvc-ut.gov](mailto:neighborhoods@wvc-ut.gov)



# Block Party Registration

**DUE JULY 26**

Neighborhood association name: \_\_\_\_\_

Event date: ☐ Tuesday, August 7 ☐ Other \_\_\_\_\_

Exact event time: \_\_\_\_\_ Suggested time of visits from City staff: \_\_\_\_\_  
(because of the number of events being held on one night, times can not be guaranteed)

Expected attendance: \_\_\_\_\_ Number of homes invited: \_\_\_\_\_

Exact event address: \_\_\_\_\_

Address is: ☐ City Park ☐ Private Residence  
☐ Street ☐ Other \_\_\_\_\_

Street closure request submitted? ☐ Yes ☐ No

Barricades needed? ☐ Yes ☐ No

Caution tape needed? ☐ Yes ☐ No How Much: \_\_\_\_\_

Planned activities at your events: \_\_\_\_\_

Special requests from City: \_\_\_\_\_

Neighborhood Chairperson: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

National Night Out Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

## FOR OFFICE USE ONLY:

City Council District: \_\_\_\_\_ Police Community Services Beat: \_\_\_\_\_ Code Enforcement Area: \_\_\_\_\_ CDBG: \_\_\_\_\_



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# ***STREET CLOSURE REQUEST*** **DUE JULY 26**

## **NATIONAL NIGHT OUT STREET CLOSURE REQUEST REQUIREMENTS**

### Step 1:

- Complete the following Street Closure Request application. The completed application needs to be returned along with the petition of consenting neighbors and a map of the area to the Neighborhood Services Office before **July 26, 2012**.

### Step 2:

- Ask neighbors to sign the "Street Closure Request Petition." You should deliver a flyer to every home about the proposed block party with your address and phone number on it. Ask your neighbors for comments prior to the party and before going door to door for signatures.
- You must make an attempt to contact every homeowner on the street you are proposing to close and ask for their support. You are required to receive signatures of support from 51 percent of the homes on the street that will be closed. Remember to mark the street that will be closed off. Maps are available in Neighborhood Services Office.

### Step 3:

- Return the completed application, petition, and area map to the Neighborhood Services Office, Suite 230 at City Hall. Staff there will help you obtain the necessary approvals.

### Step 4:

- After the approval, make arrangements to pick up barricades or caution tape from the Neighborhood Services Office. As a reminder, West Valley City Hall is open Monday through Thursday from 7 a.m. to 6 p.m.
- Barricades need to be returned the next business day, Monday through Thursday. There are a limited number of barricades being **rented** by the City for National Night Out.

- It is much easier to get approval to close a cul-de-sac than it is to get approval to close a through street. Main thorough-fares into subdivisions may not be closed off.
- Barricades must be removed by 10 p.m. as the City's noise ordinance restricts noise after that time.
- No alcohol is permitted on the street or public right of way.
- Barricades and tape are provided as a service by the City to close the street.
- Do not park cars to obstruct entry to streets or fire hydrants.
- For pedestrian safety, instruct residents to park their cars outside the boundaries of the closed street area if they wish to use their vehicles during the block party.
- It may be helpful to designate people who will supervise safety, and ensure noise control and cleanliness of the neighborhood.
- You may want to invite the Fire Department or the Police Department to come to your block party for demonstrations of the equipment (Sirens attract a good crowd). The Police K-9 Unit can also come to your block party for a demonstration if they are available.
- Take pictures of your party and Neighborhood Services will help you design and print a neighborhood newsletter.

Good luck and enjoy your party!



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# ***STREET CLOSURE REQUEST*** **DUE JULY 26**

## **NATIONAL NIGHT OUT STREET CLOSURE REQUEST REQUIREMENTS**

Neighborhood association name: \_\_\_\_\_

Date of proposed closure: ☐ Tuesday, August 7 ☐ Other \_\_\_\_\_

Time of proposed closure: \_\_\_\_\_

Name of proposed street to be closed: \_\_\_\_\_

Proposed closure from: \_\_\_\_\_ to: \_\_\_\_\_

### **MAP MUST BE ATTACHED SHOWING EXACT LOCATION**

Barricades needed? ☐ Yes ☐ No

Caution tape needed? ☐ Yes ☐ No How Much: \_\_\_\_\_

Person requesting closure: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

#### **FOR OFFICE USE ONLY:**

City Council District: \_\_\_\_\_ Police Community Services Beat: \_\_\_\_\_ Code Enforcement Area: \_\_\_\_\_

Neighborhood Services: \_\_\_\_\_ Date: \_\_\_\_\_

Public Works: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Department: \_\_\_\_\_ Date: \_\_\_\_\_

Police Department: \_\_\_\_\_ Date: \_\_\_\_\_



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# ***STREET CLOSURE REQUEST*** DUE JULY 26

## **NATIONAL NIGHT OUT STREET CLOSURE REQUEST REQUIREMENTS**

*I live on the street that will be closed for the neighborhood National Night Out block party.  
I support closing the street for this purpose.*

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Comment: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Comment: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Comment: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

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